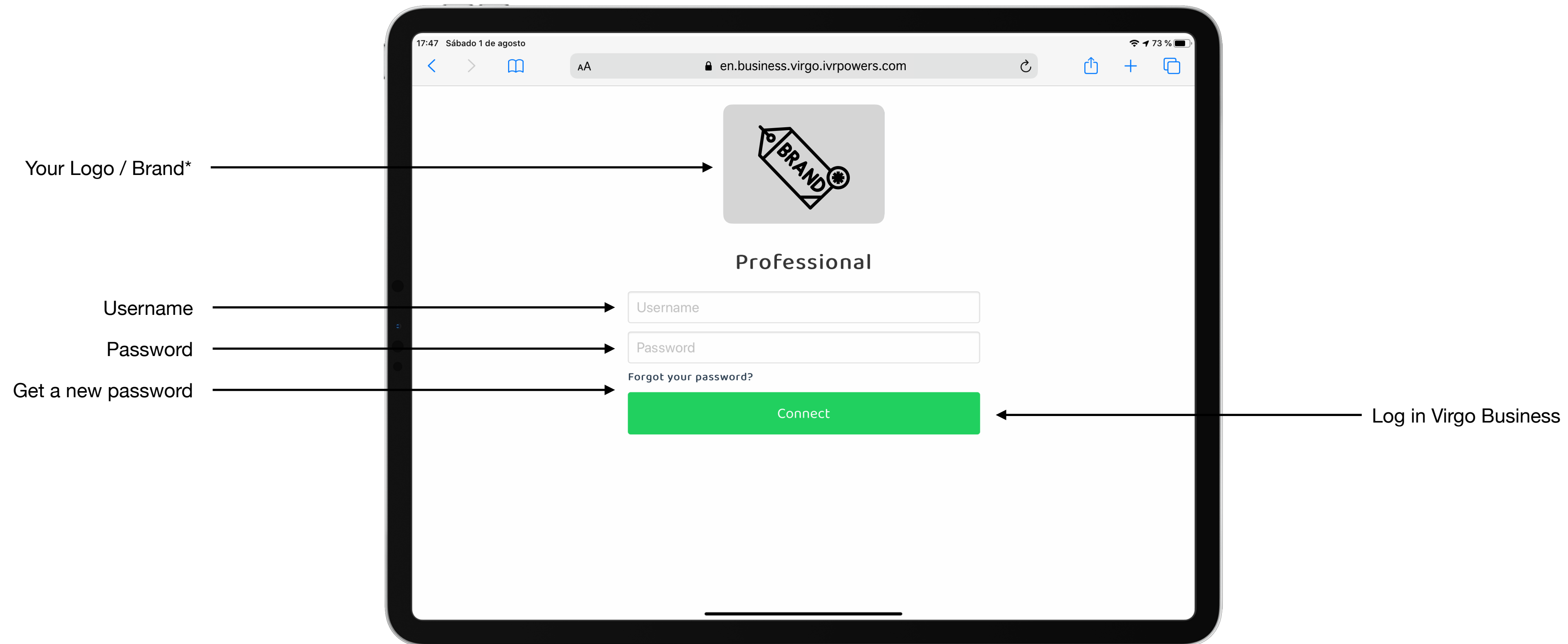


Virgo Business

User Guide

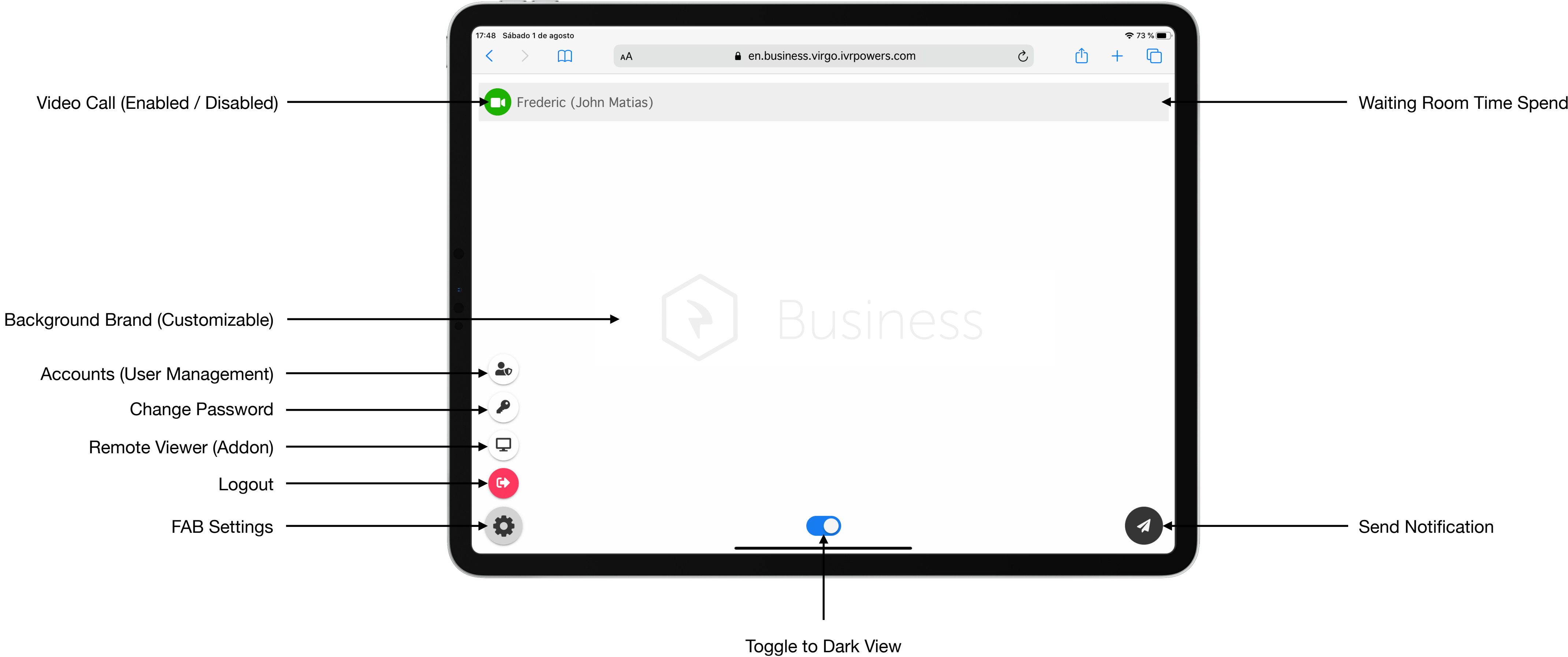
Virgo Business

User Guide



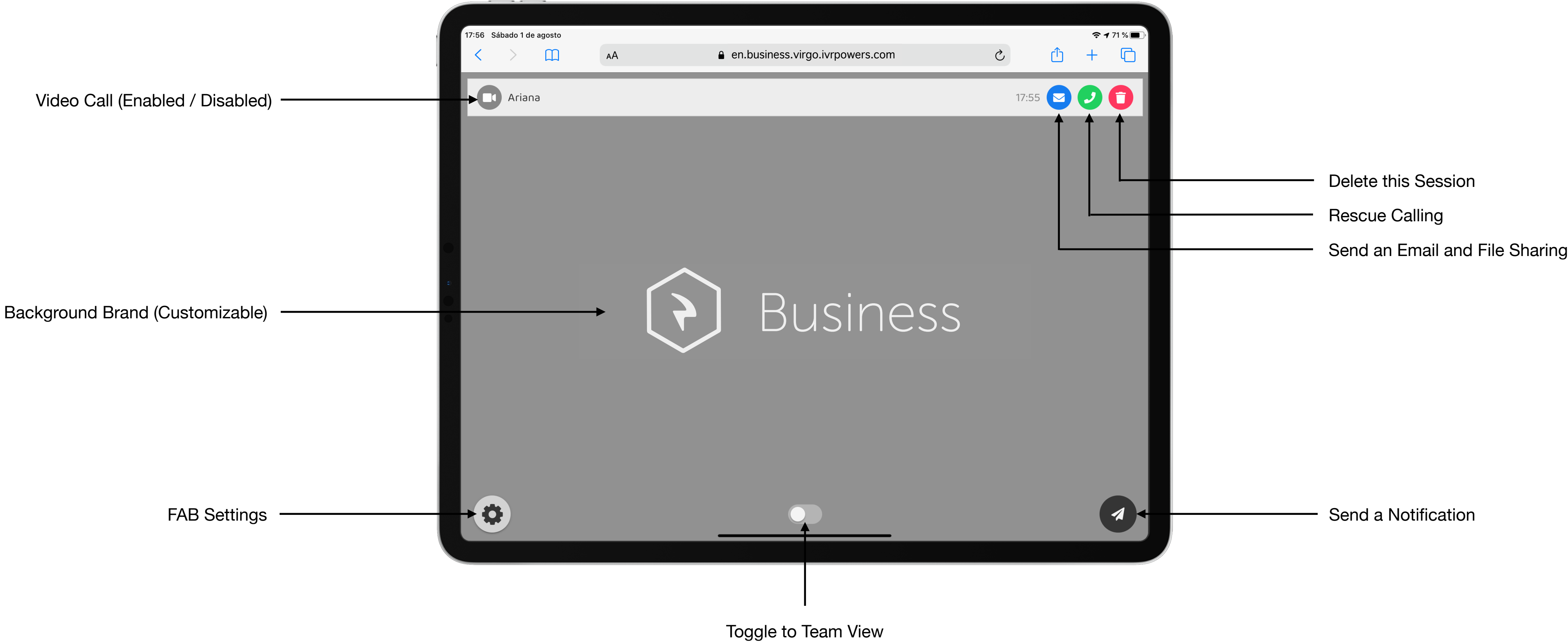
Virgo Business

User Guide



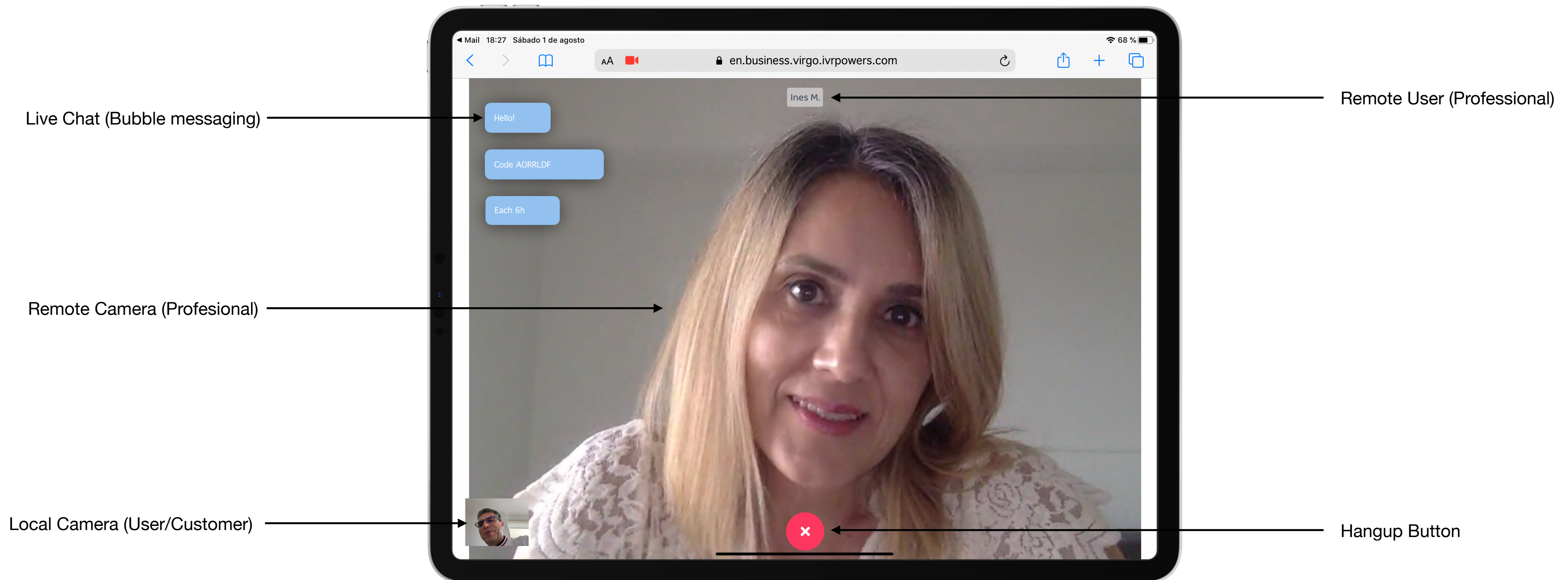
Virgo Business

User Guide



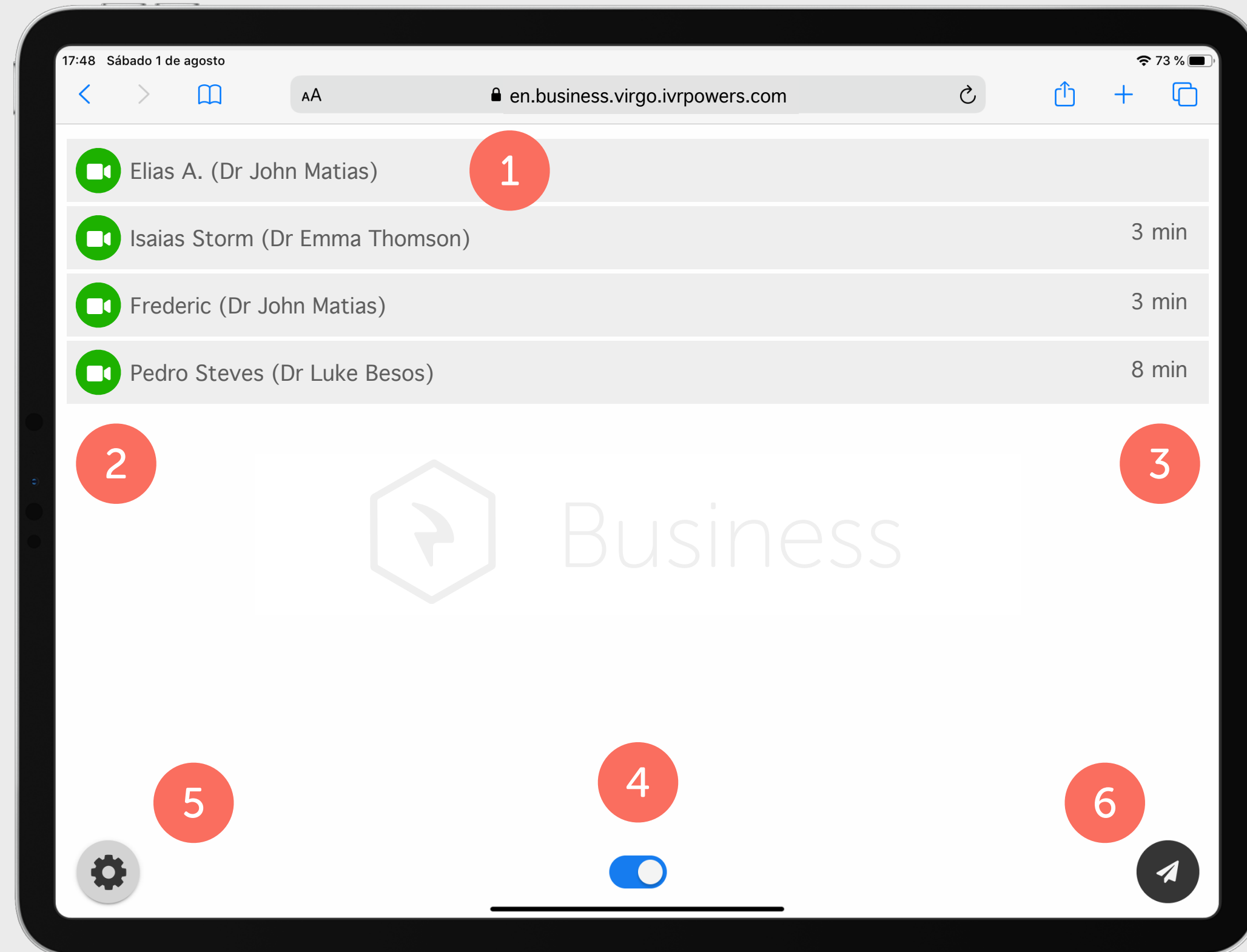
Virgo Business

User Guide



Team View

Collaborative Video Call Management



Shared Waiting Room... (home)

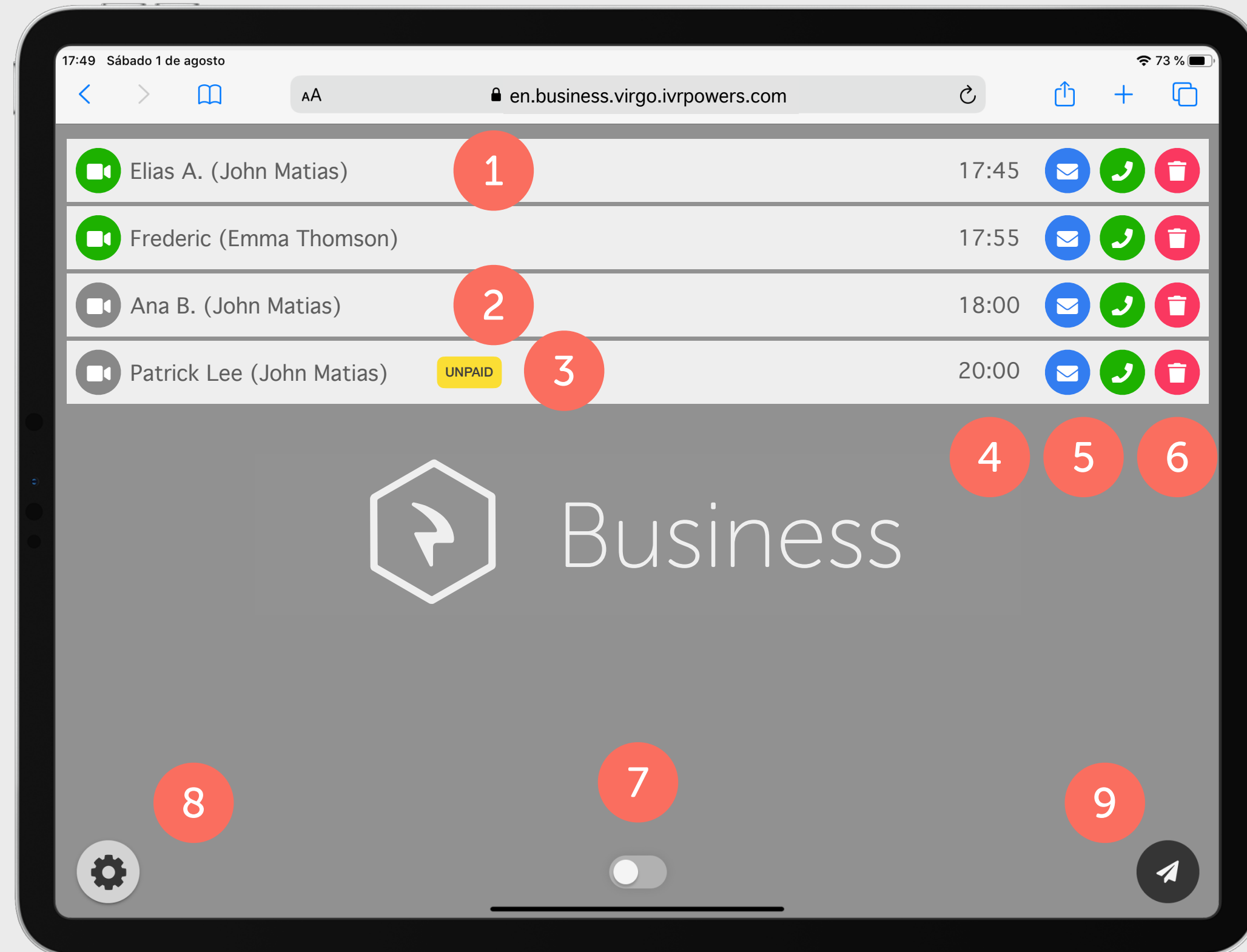
Team View is designed to attend all connected sessions in a Shared Waiting Room. Each Professional can call his users/customers or attend others to improve whole service efficiency with team work.

Some functions available are:

1. User (Professional) Connected Session ordered
2. All Connected Sessions in the Waiting Room
3. Time Spend in the Waiting Room
4. Toggle to Dark View (Private Waiting Room)
5. FAB Settings
6. Send a Notification

Dark View

Private Video Call Management



Private Waiting Room... (home)

Dark View is designed to manage all owned sessions in a Private Waiting Room. The Professional can call or manage his own users/customers from this view.

Some functions available are:

1. Connected Session (Video Call enabled)
2. Unconnected Session (Video Call disabled)
3. Unconnected Session with Payment (Unpaid)
4. Send Email and File Sharing
5. Rescue Call
6. Delete Session
7. Toggle to Team View (Shared Waiting Room)
8. FAB Settings
9. Send a Notification

Notification

Send a Push Notification(Email or SMS)

17:52 Sábado 1 de agosto

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Notification

Professional (*)

admin

User (*)

User

When (*)

Now

Type (*)

Email

Email

☒ Auto connect

☒ Show details

☐ Payment

☐ User ID

Send a Notification

Return to home

Send a Link...

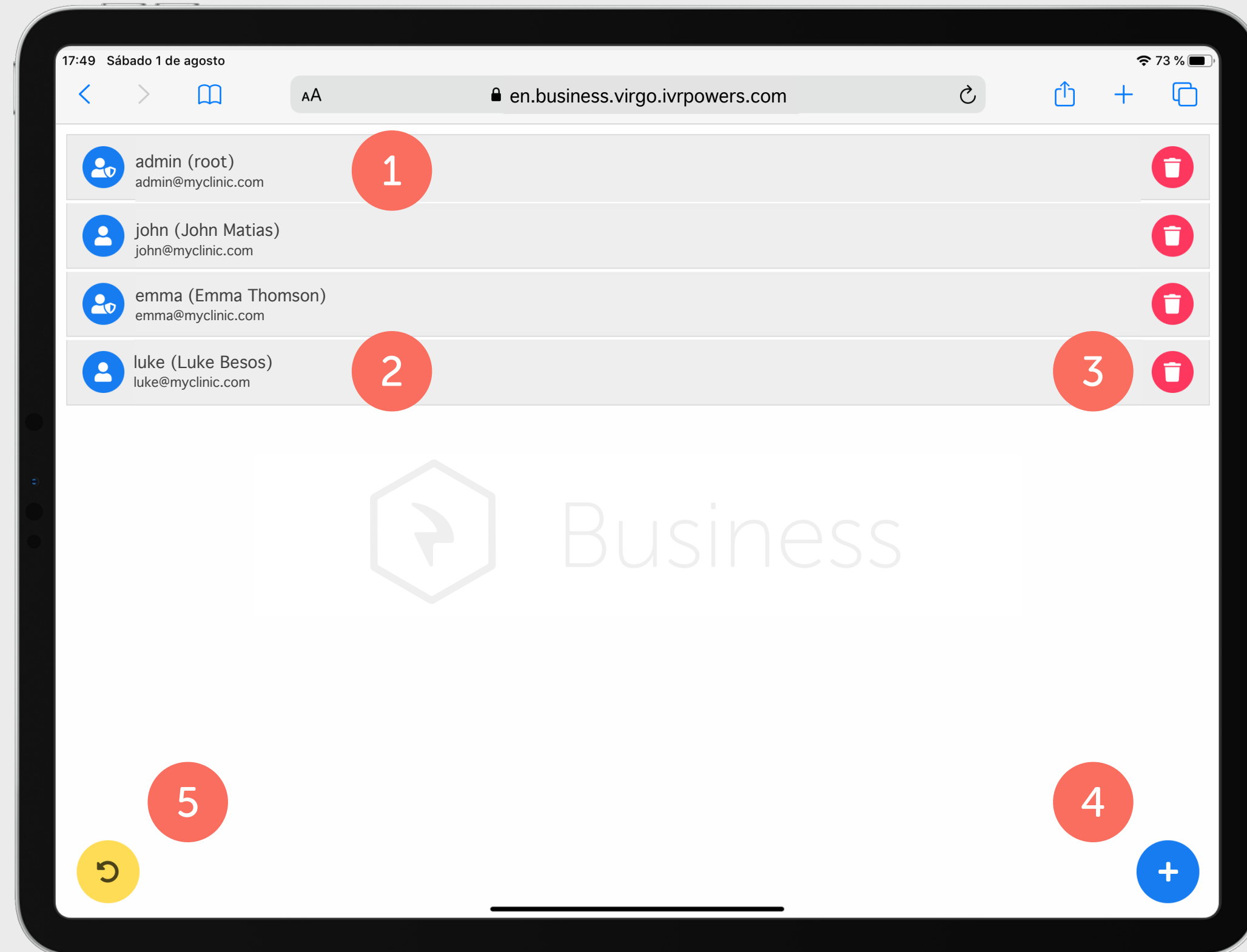
Users must create new Session by a notification to a user (customer) to be connected to the Waiting Room. Admin users can send notifications for others.

Some functions available are:

1. User Nickname
2. When (Select visit time from Now to any Time & Date)
3. Type (Select send by Email or SMS)
4. Auto connect (One Click connection or two steps)
5. Show Details (Check notification information and Copy URL)
6. Payment (Get paid for this visit, enter your rate)
7. User ID (Request this field to the User for the visit)
8. Send a Notification
9. Return to home

Accounts

User Management (Administrator)



Manage Users...

This page is only available for administrators to create new users accounts according to your Virgo Business plan.

Some functions available are:

1. Administrator User (Manager or Secretary)
2. Standard User (Professional)
3. Delete a User
4. Create a new User
5. Return to home

Password

Change Your User Password

18:19 Sábado 1 de agosto

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Profile

Old Password (*)

Old Password

New Password (*)

New Password

Repeat new Password (*)

Repeat new Password

5

4

Reset your Password

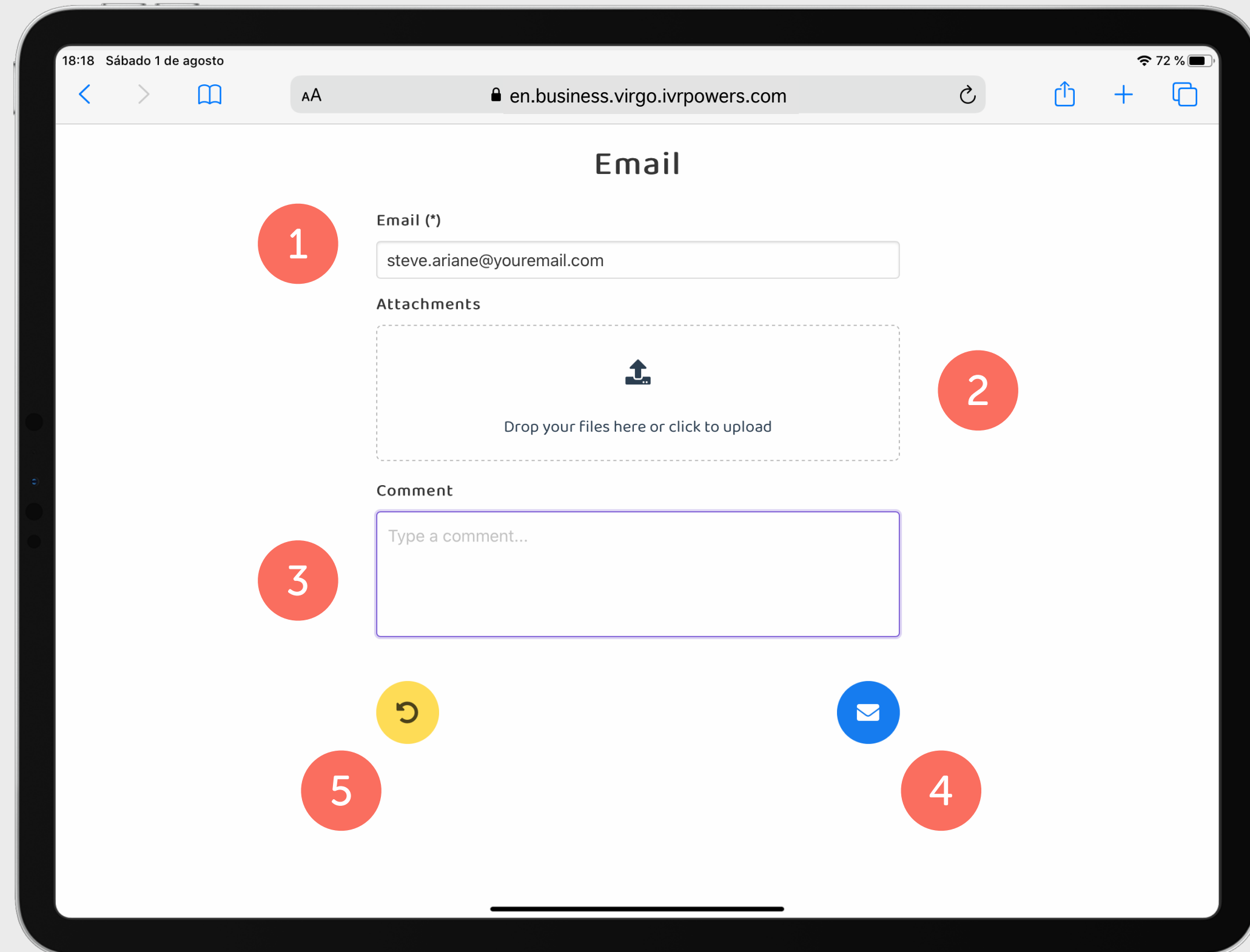
This page allow you to reset and change your own password, following the steps in the form.

Some functions available are:

1. Old Password (Enter your previous password)
2. New Password (Enter a new password)
3. Repeat new Password (Retype your new password)
4. Confirm update
5. Return to Home

File Sharing

Send a File and Comment to a User/Customer



Send a File...

This page is used to send a comment or a file anytime once the session is created (connected or disconnected, even after a Video Call).

Some functions available are:

1. Email (Set by default with the user's email in the notification)
2. Attachments (Drag & drop a file to upload)
3. Comment (Type a comment or add any text content)
4. Send Email
5. Return to home



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